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135 Joseph Street, Vanderhoof, BC, V0J 3A1
www.saikuz.com

Daycare Manager, Interim

Department: Daycare

Location: Daycare Centre

Hours: Full-time, temporary

Job Summary

Saik'uz First Nation is seeking a qualified and passionate individual to join our team as the Interim Daycare Manager. The successful candidate will be responsible for the overall management of our Daycare Centre, ensuring the provision of nurturing care, developmentally appropriate education, and a safe environment for children. The Daycare Manager will play a vital role in fostering a strong sense of place, belonging, and self-identity within the Saik'uz First Nation community.

Responsibilities

- Oversee overall center operations, including staff schedules and resources.
- Mentor, motivate, provide guidance, and discipline as needed.
- Maintain positive community relations.
- Collaborate with culture and language teachers and elders to develop teaching strategies.
- Provide monthly reports on daycare programs and daily activities to the community and beneficiaries.

Qualifications & Skills

- BC Licensed Early Childhood Education Certificate - Infant/Toddler specialization preferred.
- 2 or more years of in-class experience.
- Knowledge of First Nations culture.
- CPR/First Aid Certification.
- Up-to-date Immunization Record.
- Food Safe training.
- Excellent computer skills and proficiency in programs such as Word, Outlook, Excel, etc.
- Valid Class 5 driver's license with a current abstract.
- Must undergo a Criminal Record Check with Vulnerable Sector check.

Wage & Benefits

- \$28/hour
- Medical, dental, and pension benefits

To apply, submit your resume to the Band Office or via e-mail at resume@saikuz.com. If submitting via email, include the position title in the subject line.

We thank everyone for their interest; however,
only those selected for an interview will be contacted.