



Saik'uz First Nation Job Description

Position Title:	LAND BASED HEALING COORDINATOR			
Department:	Prevention			
Position Title of Supervisor:	Prevention Manager			
Location:	Health Centre			
Position Type:	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time	<input type="checkbox"/> Probation	<input checked="" type="checkbox"/> Developmental
Hours of Work:	8:30am – 4:00pm			
Date the Position was Documented:	July 11, 2024			
Pages:	2			

★ This description is a general statement of required major duties and responsibilities performed on a regular and continuous basis. It does not exclude other duties as assigned.

Summary of the Position

Under the supervision of the Prevention Manager, the incumbent is responsible for planning, implementing, and evaluating the activity programs designed to meet the physical, emotional, social, intellectual and cultural need of students and youth who represent with a wide range of physical and psycho-social abilities: to strengthen future generations by recognizing the healing power of nature, culture and language: promoting intergenerational knowledge transfer: and offering a safe space in which individuals can share personal experiences.

Essential Duties and Responsibilities

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- Develop the land-based healing program
- Develop the land-based healing program manual
- Establish a land-based healing committee to revitalize culture and traditional activities that promote healing
- Create and implement a workplan for activities
- Develop a health and safety program
- Deliver education sessions for staff and participants
- Participate in group activities
- Coordinate regular staff debriefing sessions
- Update staff on issues and or concerns
- Advocate for services to support individual wellness plans
- Coordinate healing camps, supplies and equipment
- Maintain equipment lists



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- Collect data and complete required reports
- Manage participant intake

Position Qualifications (Knowledge, Skills & Abilities)

- Two (2) year diploma in Social Worker or Behavioral Sciences related field (ie: Community Health, Public Health, Child and Youth Worker, Social Worker, Psychology, Criminal Justice) and one (1) year work experience in social and/or prevention services program.
- Knowledge and use of plants and medicines, ceremonial activity, and sharing circles.
- Experience working in the education field and land based activities is an asset.
- Experience in utilization of Traditional Ecological knowledge or cultural knowledge within education related fields.
- Experience developing and delivering education programming, specifically in land based learning activities.
- Must possess a valid First Aid and CPR certification.
- Good communication and interpersonal skills.
- Ability to work in a team-oriented environment.
- Flexibility is necessary to adapt to changing work priorities.
- Good organizational and time management skills.
- Diplomacy, tact, and confidentiality in dealing with a variety of people and information.
- Reliability and dependability.
- Must undergo a criminal record check, which includes a vulnerable sector check.
- A valid BC Driver's License and a reliable vehicle.



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Special Considerations for Position Working Conditions/Physical Effort

- This is a full-time position, up to 70 hours bi-weekly on a year-round basis. Normal hours are 8:30 am to 4:00 pm or as scheduled but it is expected that the incumbent manages work load and demand to maximize service to Saik'uz First Nation.
- The position does not compensate for overtime, however, compensatory time off for overages of hours of work can be taken with the permission of the General Manager.

Position Deliverables, Performance Expectations & Accountability

Bi-Weekly Report	Progress reporting
Bi-Weekly Report	Report on services provided

Employee Statement of Understanding

I have read and understand the job description for my position. I am able to perform all the essential functions of this position.

I agree to comply with the policy manual and all laws, rules, regulations and standards of conduct relating to my position. As an employee, I understand my duty to report any suspected violations of the law or the standards to my immediate supervisor.

As an employee, I will strive to uphold the mission and vision of **Saik'uz First Nation**. All employees are required to adhere to the values in all their interactions with people in general and fellow employees. I understand that I'm subject to the Saik'uz First Nation's Code of Conduct during the term of my employment.

I have received a copy of my job description.

Name and Signature

Date